

MILITARY ENGINEERING SERVICES

SITUATIONS VACANT

1. Applications are invited by Engineer in Chief Branch, GHQ Rawalpindi from Pakistani Nationals for the following posts having the qualification and experience as shown against each:-

Ser	Name of Post	BPS	No. of Vacs	No of Vacancies and Domicile		Age Limit inclusive of general relaxation of 5 years	Qualification and Experience
1.	Stenotypist	14	7	Punjab	3	18-30 Years	a. Intermediate b. Minimum speed of 80/40 w.p.m in shorthand / typing respectively c. Must be computer literate
			Sindh (U)	1			
			Sindh (R)	1			
			KPK	1			
			Balochistan	1			
2.	Data Entry Operator	14	3	Punjab	1	18-30 Years	Bachelor Degree in Physics / Mathematics / Statistics / Economics / BCS / BS IT from a recognized University with a minimum speed of 10,000 key depressions per hour for data entry
			Sindh (R)	1			
			Balochistan	1			
3.	Senior Supervisor Furniture & Stores	14	3	Punjab	1	18-30 Years	Second Class of Grade "C" Bachelor's (4 years duration) degree in Business Administration/ Commerce/ Economics/ Statistics/ Mathematics or equivalent qualification from a university recognized by HEC.
			Sindh (R)	1			
			KPK	1			
4.	Cataloguer	12	1	Punjab	1	18-30 Years	Bachelor's Degree with Diploma in Library Science or equivalent from a recognized university. OR Bachelor's Degree in Library Science.
5.	Sub Engineer Buildings & Roads Grade-II	11	103	Merit	8	18-30 Years	a. DAE (Civil) from a recognized Technical Institute / College of Technology b. Knowledge of Office Automation
			Punjab	48			
			Sindh (U)	7			
			Sindh (R)	11			
			KPK	11			
			Balochistan	5			
			FATA	3			
			GB	2			
			AK	3			
			Disable	2			
			<u>Non-Muslim</u>				
			Punjab	2			
			Balochistan	1			

Ser	Name of Post	BPS	No. of Vacs	No of Vacancies and Domicile		Age Limit inclusive of general relaxation of 5 years	Qualification and Experience
6.	Junior Draughtsman / Junior CAD Designer / Draughtsman Class 'B'	7	108	Merit	8	18-30 Years	a. Post Matric 2 years certificate in Draughtsmanship from a recognized Institute / College of Technology and 6 months course of Auto CAD from a recognized institute. b. Preferably 6 months course of REVIT / Civil 3D / 3D Max / Sketchup / Lumion / Photoshop (Graphic Software) from a recognized institute.
			Punjab	45			
			Sindh (U)	7			
			Sindh (R)	11			
			KPK	11			
			Balochistan	6			
			FATA	2			
			GB	1			
			AK	2			
			Disable	2			
			Women				
			Punjab	5			
			Sindh (U)	1			
			Sindh (R)	1			
			KPK	1			
			Balochistan	1			
			Non-Muslim				
			Punjab	3			
			Balochistan	1			
7.	Storeman	7	26	Merit	1	18-30 Years	a. Matric b. Knowledge of Office Automation
			Punjab	13			
			Sindh (U)	2			
			Sindh (R)	3			
			KPK	2			
			Balochistan	1			
			FATA	1			
			AK	1			
			Non-Muslim				
			Sindh (R)	1			
			KPK	1			

IMPORTANT INSTRUCTIONS

2. Candidates will apply online on our website www.mes.gov.pk. Candidates will be called for screening (written) test at only specified cities i.e **Peshawar, Rawalpindi, Lahore, Multan, Karachi and Quetta (these stations may be reduced / enhanced keeping in view the number of applicants)**. Candidates must specify exam center in their online application form.
3. An objective type screening test will be held out of Islamic Studies, Pakistan Studies, English, General Knowledge and Subject relevant to post.
4. Paper checking will be carried out through Optical Mark Reader (OMR) machine. Candidates are instructed to get themselves well conversant with the procedure.
5. Only shortlisted candidates will be called for interview before final selection.
6. Non-Muslims must provide their declaration, on oath, at the time of interview as well as at the time of joining, if applicable.
7. Govt Servants including MES staff must apply through online job portal and forward their NOC through department, showing their present service number (if any), rank and place of duty.

8. Applicants will **deposit online generated Challan Form** for amount of Rs. 1000/- in all branches of **Askari Bank, UBL Omni & Easypaisa**. Last date for depositing of dues / fee is **10 April 2025**.

Note: Bank Drafts / Postal Orders will not be accepted at all.

9. Relaxation in Upper Age Limit will be given as under:-

Ser	Category of Candidates	Age relaxation admissible
a.	Candidates belonging to Scheduled Castes, Buddhist Community, recognized tribes of the Tribal Areas, Azad Kashmir and Gilgit Baltistan for all posts under the Federal Government	3 Years
b.	Candidates belonging to Sindh (Rural) and Balochistan for posts in BPS-15 and below under the Federal Govt	3 Years
c.	Released or Retired Officers / personnel of the Armed Forces of Pakistan	15 Years or the number of years actually served in Armed Forces of Pakistan, whichever is less.
d.	Govt servants and contract employees who have completed 2 years continuous Govt service on the closing date for receipt of applications	10 Years
e.	Disabled persons for appointment to posts in BPS 15 and below.	10 Years
f.	Widow, son or daughter of a deceased civil servant who died during service	5 Years
Note: Where a candidate is entitled to age relaxation under more than one category specified above, he shall be allowed relaxation in age only in one category.		

10. Age of candidates will be calculated with effect from closing date of receipt of applications i.e **05 April 2025**.

11. **Candidates will have to produce following documents in original and attested photocopies at the time of interview:-**

- a. 3 x Latest passport size photographs.
- b. Attested photocopy of educational qualification.
- c. Attested copy of CNIC
- d. Domicile duly verified from concerned district.
- e. Experience Certificates (if applicable).
- f. Attested copy discharge certificate DASB (for candidate himself from Army) / svc cert / NOC from concerned office (for serving candidates in MES / other Govt department).
- g. Declaration on oath from Non-Muslim candidate duly verified from Magistrate Grade-I.
- h. Disability certificate showing nature of disability issued by District Rehabilitation Organizations OR District Council of Health.

12. Appointing authority reserves the right to accept or reject any / all applications without indicating any reason.
13. All communication will be made through the valid active contact number (mobile number). Call letters for test / interview will only be placed on our official website i.e www.mes.gov.pk. Candidates are required to keep visiting the website.
14. If any of the documents / information found fake or bogus at any stage, candidature of the particular candidate will stand cancelled. Even in case of his / her selection, such fake documents whenever found, will lead to appropriate disciplinary action/ criminal proceedings against such person.
15. Last date for online submission of applications is **05 April 2025**.
16. No TA / DA will be paid for appearing in Test / Interview.

**GSO-I (Pers-II)
for Engineer-in-Chief**